



Rotary
Clubs of Ajax & Pickering



Rules & Regulations For Marketplace Vendors

LOCATION:

This event will take place at **ESPLANADE PARK**, which is located behind the Pickering Civic Complex and the Pickering Public Library on One The Esplanade, Pickering. This location is also across the street (East) from the Pickering Town Centre. **THE PARK AREA HAS BEEN INCREASED THIS YEAR GIVING BETTER AND MORE AREA TO OUR VENDORS.**

EXHIBIT SPACE:

Each space is on the inside of the park and will be approximately 10'x10'. Vendors bring what they need to display their products (i.e. Tent, table, chairs, backdrop, etc.) Tables and chairs will NOT be provided. There is NO HYDRO available in some secondary locations. Spaces are limited.

TIME TABLE:

Set Up – 9:00am – 6.00pm (). **ALL VENDORS MUST SET UP ON THURSDAY** . Please park vehicles for unloading on The Esplanade North or as directed by onsite vendor assistance personnel. After you have unloaded , please park in the designated area in the Pickering Rec. Complex parking lot and return to Esplanade Park to set up.

There will be “ NO “ vehicles allowed in the Park After 10.00am on Friday.

Market Place time – NOON to 11.00pm Friday and Saturday / NOON to **8.00 pm** on Sunday .

Take down – All merchandise / exhibits must be removed from the marketplace by 9:00pm on Sunday.

WEATHER:

This is a rain or shine event; please come prepared .

MERCHANDISE / PRODUCTS FOR SALE OR ON DISPLAY:

This is a family event. All merchandise for sale or on display must be of “good taste”. The vendor/exhibitor agrees to remove from display and sale, all items deemed objectionable or offensive by the Ribfest Committee. The Ribfest Committee reserves the right to change the location of exhibit space, should the need arise. We cannot guarantee exclusivity , but well do our best with all vendors.

SELECTION OF EXHIBITORS:

Final decisions are to be made by a selection committee to ensure that a wide variety of products are available at the Ribfest Marketplace.

VENDOR / EXHIBITOR RESPONSIBILITIES:

Vendor permit, Insurance and HST are the responsibility of the vendor/exhibitor. The vendor/exhibitor is also responsible for any loss due to theft, water damage, fire or any other damage incurred to the vendors/exhibitors products/display while participating in the **Pickering Rotary Ribfest**. The Pickering Rotary Ribfest planning committee will not be held liable for any losses or damages. **Power cords Must Be Taped or Covered to avoid tripping hazards .**

FEES:

Fee for 10'x10' space inside the park are on the application form. Fees are non-refundable. Vendors shall not sublet any part or all of their assigned space without the written permission of the Ribfest Committee Chair.

This is a non-pet event. Please leave your pets at home, THANK YOU

www.pickeringribfest.com

IF you have any questions please email Ken Hurst at hurstk@rogers.com or call 905 239 9000 or 416 573 2767 ...